

Focus on five (teachers)

- W.** Keep your 2nd period together in their chapel sections and practice decorum.
- I.** Encourage students to appreciate our heritage chapel series by discussion our speakers and their contributions to our school as chapel leaders.
- S.** Monitor hall traffic during passing period. Encourage students to help the traffic flow.
- E.** Please check on student use of your Moodle page. Ask about difficulties or areas of concern.
- R.** Please organize your Moodle page and calendar for student usability. Update assignments and take down past assignments to help in expectation clarity.

Focus on five (students)

- W. Witness to each other often (especially in chapel). Witness your faith and commitment to be a Christian by your actions. This will encourage others to do the same.
- I. **Be ready to greet guests, visiting students, and guest speakers. Introduce yourself at appropriate times and provide a comment of welcome.**
- S. **Help others take care of personal belonging. Encourage the use of lockers (locked) and return found items to the person or office.**
- E. **Take time to read instructions given through Moodle. Turning in assignments and seeing assignments can require a sequence or procedure.**
- R. **Take care of our restrooms, locker rooms, and your locker. These are private spaces for you to have and use. Encourage others as well.**